



APPLICATION FOR USERNAME AND PASSWORD

Complete this form to obtain a username and password to access the Australian Ballast Water Decision Support System (BWSS) through the Internet. PLEASE PRINT

Organisation Details:
Organisation Name: _____
Organisation Address: _____

 State _____ Postcode _____ Country _____
Postal Address: _____

 State _____ Postcode _____ Country _____

Contact Details:
 Contact Name _____
 Telephone _____ Facsimile _____
 Email Address _____

Users:
Does the organisation require users to be prompted to change their password? Yes No *(Please circle)*
If so, how often should the password be changed? (e.g every 30 days) _____

User #1: Last Name: _____ Given Name: _____
 User #2*: Last Name: _____ Given Name: _____
 User #3*: Last Name: _____ Given Name: _____
 User #4*: Last Name: _____ Given Name: _____
 User #5*: Last Name: _____ Given Name: _____

** Multiple users are optional (Please complete additional forms if more users are required)*

I hereby request a username and password for the users listed above

_____/_____/_____
 Signature Printed Name Date
 (Manager/Authorisation Officer)

OFFICE USE ONLY

BWDSS Username #1: _____ Date notified _____
BWDSS Username #2: _____ Date notified _____
BWDSS Username #3: _____ Date notified _____
BWDSS Username #4: _____ Date notified _____
BWDSS Username #5: _____ Date notified _____

Please forward a copy of the completed form to AQIS by using one of the following options;

Fax a copy to: +61 2 6272 3276
 E-mail a copy to: dssadmin@aqis.gov.au
 Mail original form to: BWDSS Administrator
 Seaports Program
 Australian Quarantine and Inspection Service
 GPO Box 858
 CANBERRA ACT 2601
 AUSTRALIA