Dear Sirs ,

Good Day !

Its great to know that you are planning your crew change at **Pasir Gudang / Tanjung Langsat** . Hence we believe you vessel has cargo operations as per regulations requirement for crew change . (Vessel without cargo operation only to perform crew change is not allowed) . Please find below latest crew change regulations as of **April 2022** .

Sign On (International Arrival)

As per the latest **SOP for crew change by KKM dated 4.4.2022,** All foreign sign on crew will have to:

1. Undergo a PCR test minimum 2 days before departure from home country.
2. Download and activate Mysejahtera application

   Link sample :

   a) https://play.google.com/store/apps/details?id=my.gov.onegovappstore.mysejahtera&hl=en&gl=US

   b) https://mysejahtera.malaysia.gov.my/intro_en
3. Fill in health declaration (click on traveler icon)

Upon arrival in Malaysia, an RTK antigen (professional testing) has to be done within 24 hours of arrival.

If negative:

a) Fully vaccinated: crew can immediately sign on

b) Partially/ unvaccinated: HSO 5days (automatic by Mysejahtera), repeat RTK Antigen on day 5. If negative crew can sign on. Should the crew turn positive on Day 5, to complete another 5days of quarantine (HSO auto in mysejahtera)

IF positive:

a) Fully vaccinated: HSO 7days

b) Partial/ unvaccinated: HSO 10 days

Sign Off (international voyage)

As per the latest **SOP for crew change by KKM dated 4.4.2022,** All sign off crew will have to download and activate Mysejahtera App. Fill in health declaration (click on traveler icon).Vessel to be given quarantine status.

Upon arrival at Port Tanjung Pelepas / Pasir Gudang, crew to undergo professional RTK Antigen

testing at the wharf till received final results .

If negative:

a)Fully vaccinated: Crew can immediately sign off (return to home country) complying airlines requirements RT-PCR results 48HRS validity upon flight embarkation .

***(RT-PCR results are subject to labs availability and would take 24HRS to obtain negative results)**

b)Partial/ unvaccinated: HSO 5 days, repeat RTK Antigen on day 5. If negative crew can sign off. Crew that are given HSO, will have to quarantine at any hotels in Johor. Should the crew turn positive on Day 5, to complete another 5days of quarantine (HSO auto in mysejahtera)

***(RT-PCR results are subject to labs availability and would take 24HRS to obtain negative results)**

IF positive:

Fully vaccinated: HSO 7 days

Partial/ unvaccinated: HSO 10 days

Sign Off (domestic voyage)

as per the latest **SOP for crew change by KKM dated 4.4.2022,** All sign off crew from domestic voyage will have to download and activate Mysejahtera App.Fill in health declaration (click on traveler icon). Vessel to be given quarantine status. Vessel has to come to the wharf for re inspection as any vessel that has crew plan to sign off is considered a quarantine vessel (please resend advice to our office).

Asymptomatic sign off crew: allowed to sign off immediately.

Sign off crew with symptoms: proceed with RTK Antigen (professional testing).

If negative, crew can immediately sign off.

If positive:

Fully vaccinated: HSO 7 days

Partial/ unvaccinated: HSO 10 days

Important Information :

1) Kindly be informed that arrivals has to be accurate to vessels ETB since all crews are only provided 3 days visa from date of arrival at Malaysian Airports . Hence we would require your end to keep vessel ETB updated from Master/Captain . If any delays of vessel ETB over 3 days from crews arrival date we would require your end to provide us supporting document to renew their visa for another 3 days extension only .

2) **Letter Of Guarantee (LOG) for On-Signers can only be endorsed once vessel has confirmed safe berth** . Crews will only be allowed to embark repatriation flight once received (LOG) from Immigration department .

3) Documents required as below needs to be submitted **3 working days in advance** before crew arrival date : **(Eg : 1st day all documents submitted , 3th day LOG obtained , 4th day crew arrival / vessel arrival) .**

SIGN ON : Any Chinese embassy requirement has to be informed in advance for bookings according with 3 days visa provided .

a) Passport
b) Seaman Book
c) Vaccination Certificate
d) Flight E-Tickets based 3 days before vessel ETB
e) COA / COC / COE / CRA Ship Flag

SIGN OFF : Crew has to be remained on-board till received results hence vessel has to shift to anchorage if required .

a) Passport
b) Seaman Book
c) Vaccination Certificate
d) Flight E-Tickets from disembarkation date
e) COA / COC / COE / CRA Ship Flag

4) Pasir Gudang / Tanjung Langsat authorities duty & processing hours :

***Crew change (Sign On/Sign Off) can only be performed during working hours from Sunday to Thursday.**

Sign On : 0830HRS – 2000HRS
Break Hours : 1300HRS – 1400HRS
Sign Off : 0830HRS – 1600HRS

***Medical team allowed to on-board vessel for PCR / RTK purposes only within 0830HRS – 1700HRS due to safety reasons . No other visitors / outsiders are allowed after 1700HRS .**

5) All departure to home country are from KLIA . However you may use option of transit flight from state of disembarkation (Senai Airport – KLIA) and ensure their departure from KLIA should be within their 3 days visa .

(Any circumstances caused by flight delays / cancellation ISS Malaysia would not be responsible).

6) Please provide us via email correct details filled in as provided in table format below together with their documents :

NAME	NATIONALITY	PASSPORT .NO	SEAMANBOOK.NO	VA (Fully

Best Regards.

Sarrvindran Sivakumar

OPERATION EXECUTIVE

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Crew Change – Personal Data

Please be aware that ISS requires this information to arrange embarkation and / or disembarkation of crew members and / or from this respective vessel
For any further information, please access this link]

