**Embarking Crew**

* For Joining Crew, who are from NON Visa Waiver countries we will have to apply for exemption to travel (ITA) on behalf of the Owner/Manager. Owner/Manager must then apply for the visa as detailed in the ITA. Once visa granted, the crew member can travel to NZ. (See link below for gaining permission).

The request for exemption to travel to NZ to join ship link:

* <https://www.immigration.govt.nz/formshelp/request-for-travel-to-new-zealand>

We have an excel template to be filled by the Manning agencies attached to this for them to fill and return.

Each ITA application costs 45.0 NZD which has to be paid online by us by Credit Card.

Remember to use your email in the ITA application so the approval letter and Credit card receipt comes back to your email.

VISA WAIVER COUNTRIES : all crew need to have an NZeTA prior travelling they can apply online or via a mobile app. <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa/about-visa/nzeta>;

* The requirement for the Critical purposes Visa now applies only to NON Visa waiver countries. NOTE: we can apply for the exemption on owner’s behalf, but Visa application must be done by Crew/manning agent due privacy/Real Me accounts etc.

**Will need to have Unsupervised RATests prior entering Port.**

* From 01st November all non-New Zealand citizen who are entering NZ must be **fully vaccinated** (last dose 14 days prior to the flight).
* All Joiners must fill in : <https://www.travellerdeclaration.govt.nz/>; and obtain a Travel pass prior to flying to NZ.

Recently Chinese authorities changed their entry requirements. They now want Chinese nationals to do full 14 days quarantine in NZ. Due to unavailability of MIQ, same is not possible. Hence Chinese nationals cannot sign off in NZ.

* PPE must be worn during transfer time
* All occurred charges will need to be covered by principal.

Please find below a helpful link from Immigration NZ which includes the exception to NZ border closure for “Replacement cargo ship crew arriving by air” and further down you will find “The process to request an exception”

<https://www.immigration.govt.nz/about-us/covid-19/border-closures-and-exceptions>

Kindly read carefully through the requirements and let us know if you wish to go ahead so that we can issue a Letter of Invitation.

The request for exemption to travel to NZ to join ship link:

<https://www.immigration.govt.nz/formshelp/request-for-travel-to-new-zealand>

**Disembarking Crew**

* **Testing to disembark**
* Crew will only need to test if they disembark the ship and enter the community. Crew do not need to be tested to perform essential tasks as defined in the MBO, and the entire crew is no longer required to be tested if any one person decides to take shore leave.
* Testing will take place via unsupervised RATs, which will be provided to ships by the New Zealand Government and include instructions on how to use them. Ship’s Masters will be responsible for collating and submitting results of these tests under the MBO.
* Crew will need to take a day 0/1 test before they can disembark the ship and enter the community, and a further test on day 5/6 (120 hours after the first test) if they are still in the community or plan on disembarking again. If the ship has departed NZ, they do not need to do the day 5/6 test.
* If a test is positive, the positive case must self-isolate for 7 days and all crew on the ship will be considered ‘household contacts’ and also be required to isolate for 7 days and complete relevant tests. Essential tasks can still be completed during self-isolation, including by the positive crew member, but all crew must wear PPE in accordance with the MBO and take reasonable steps to minimise the risk of spreading COVID-19.
* PPE must be worn during transfer time and is highly recommended for the duration of the flight as well.

* We as agents still need to seek approval for each disembarking crew from Public Health.
* All occurred charges will need to be covered by principal (incl. if crew gets rejected at airport or flights get cancelled at last minute, any additional cost occurs for transfers, accommodation, visa etc).
* Crew must, in advance of Disembark, hold all necessary clearances for port of arrival such as Homeport Quarantine Accommodation, QR Codes for Philippines etc. Manning Agents MUST ensure this. We cannot do this, as we cannot be responsible for other country regulations etc.
* Crew must fly out within 2 to 3 days of disembark as Permit valid only while ship alongside in NZ .